**MEETING: GUARDIANSHIP SERVICES BOARD**

**Date/Time: August 14, 2024 1:30 p.m.**

**Location: Guardianship Services Board Conference Room**

**Board Members in Attendance:**  Tim Hamman, Melanie Woods, Angie Herzog, Megan Pasion, Denise Cook

**Board Members in Attendance Virtually:** None

**Board Members Absent:** Christa Bauer

**Staff in Attendance:** Elizabeth Schaefer, Amy Donnelly

**Guests in Attendance:** Katie Campbell

**MINUTES:**  Denise moved to approve the minutes of the July 10, 2024 meeting. Tim seconded. Motion carried. Angie moved to approve the minutes of the April 10, 2024 meeting. Denise seconded. Motion carried.

**NEW BOARD MEMBER:** Dr. Melanie Woods was chosen to be the representative from the Mental Health and Recovery Services Board of Allen, Auglaize and Hardin counties. She was sworn in earlier this day. Melanie is a Social Services Manager at St. Rita’s Medical Center, and she shared information about herself.

Also sworn in on this date was current board member Megan Pasion, who is on staff at The United Way.

**BUDGET UPDATE:** The board discussed including a 3rd person to staff to help with the waiting list, however it is projected that we need $58,000/year for a new case manager. Staff are at their maximum at this point and are not taking on new wards. At the end of July, we are $6,631 under budget, however a $22,282 deficit is projected for 2025. We can request up to $10,000 from the Allen County Commissioners, and there still might be a possibility that Mental Health and Recovery Services Board might contribute more money. After much discussion, it was determined that Elizabeth will add 3% and $58,000 to the 2025 budget and present it in October.

**GUARDIANSHIP REPORT:**

83 referrals

61 total guardianships current

2 guardianship hearings pending

8 wards have deceased

93% have mental health issues

67% with medical conditions

31% with developmental disabilities—17% eligible for DD services

17% with substance abuse issues

43% have a Case Manager/SSA

51% live in long-term/assisted living

9% live in group homes

36% live in the community

5% are homeless

Average age--52

Elizabeth and Amy will be attending the Ohio Guardianship Association’s annual conference.

**BYLAW REVIEW:** There are a few items that need to be updated in the Bylaws. Elizabeth will make the needed changes and present it to the Secretary at the next meeting, and they will be voted on at the following meeting.

**WAITLIST:** There are 2 individuals on the guardianship waiting list presently and we are taking only emergencies. Many calls are coming in about taking new wards, but agencies are searching other guardian opportunities.

**VOLUNTEER PROGRAM:** No new information.

**STATUS OF MOU:** No new information

**NEW BUSINESS:**

1. Allen County Department of Job and Family Services requested that our board consider a contract to become guardian for a person for $3,000. Melanie made a motion to contract with ACDJFS to become guardian for a person and to accept a one-time fee from ACDJFS for $3,000. Denise seconded. The motion did not carry.

**Next Meeting**: October 9, 2024 at 12:30 p.m. Please note the different time!

Respectfully submitted by: Angie Herzog, Secretary